

# EMPLOYMENT OPPORTUNITY

20 East Sixth Street • Tempe, Arizona 85281 • 480/350-8276 • TDD 480/350-8400  
<http://www.tempe.gov>

Committed to Equal Opportunity and Reasonable Accommodation

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## REVISED

### **CUSTODIAN** (Public Works - Field Services)

**This recruitment will establish an eligibility list for future vacancies.**

**OPENING DATE:** December 29, 2003

**CLOSING DATE:** This is a continuous recruitment and will be open until the needs of the

### **HOURS**

Shift times may vary. A typical shift is 10:00 p.m. – 6:30 a.m. Weekend and holiday work may be required.

### **ANNUAL STARTING SALARY**

\$23,200

### **MINIMUM QUALIFICATIONS**

Some experience in cleaning and maintaining building interiors is desirable. Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.

### **ADDITIONAL REQUIREMENTS**

This position requires possession of an appropriate Arizona driver's license. A recent 36 month copy of driving record will be required at time of interview. Referred applicants will receive a polygraph exam and background investigation. Successful completion of probationary period is contingent upon passing an FBI background investigation. Position will require lifting up to 50 lbs. Post offer, pre-employment physical is required. City employees must subscribe to and promote the City of Tempe's Mission and Values. Our Mission is to make Tempe the best place to live, work and play. We Value People... Integrity... Respect... Openness... Creativity... and Quality.

### **REPRESENTATIVE DUTIES**

- ▶ Clean, sanitize and deodorize jail cells and restroom facilities and fixtures including sinks, urinals and toilets; clean and sanitize showers as assigned; maintain fixtures and replenish supplies in restrooms.
- ▶ Maintain daily work logs.
- ▶ Sweep, vacuum, mop, wax, strip, and polish floors using a variety of chemicals, cleansers and equipment; vacuum and shampoo carpets and upholstered furniture.
- ▶ Dust and polish furniture, woodwork, fixtures, and equipment; wash windows, mirrors, walls and ceilings.
- ▶ Empty, clean and sanitize ashtrays and waste receptacles.
- ▶ Move and arrange furniture and equipment and set-up rooms for meetings and special functions.
- ▶ Replace lightbulbs and fluorescent tubes in City facilities and outside entryways.
- ▶ Secure facilities after working hours; maintain custodial equipment in proper working condition.
- ▶ May require working in extreme weather conditions.

### **SELECTION CRITERIA**

**An official City of Tempe application must be filled out in order to qualify for this position.** Applicants whose experience and training most closely suit the needs of the City may be selected for further testing/interviews. The City of Tempe conducts thorough background checks. **Falsifying information or lying during any stage of the selection/hiring process will make you ineligible for new or continued City employment.**

RECRUITMENT CODE: 1538

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